



REF. No. PL

Office Use Only

COMHAIRLE CHONTAE LIATROMA Leitrim County Council

APPLICATION FOR PRE PLANNING CONSULTATION

1. Name of Applicant: _____
 2. Address of Applicant: _____

 3. Proposed Development Address: _____
 4. Telephone No: _____ E-Mail Address: _____
 5. Agent, if any: _____
 6. Are you the landowner? YES NO **Where the applicant is not the landowner, a letter of consent from the landowner to have a pre planning discussion regarding his/her lands must be attached.**
 7. A total landholding map from which the site is annexed should be attached, with the holding outlined in blue.
 8. Site Location Map {1:2500} outlining the proposed site in red should also be attached to this application.
 9. Do you wish to attend a Pre Planning Meeting? YES NO **If Yes**, the Planning Department will contact you to arrange a suitable appointment, on receipt of this completed application. **If No**, the Planning Department will deal with your application through written correspondence.
 10. Detailed Account of the nature and extent of the proposed development:

 11. Any previous applications or permissions on this site: YES NO
If yes, please provide details including relevant numbers: _____
- Signed: _____ Date: _____

Return completed Forms to Planning Department, Leitrim County Council, Arás an Chontae, Carrick-on-Shannon, Co. Leitrim. Fax No: 071 96 21982 email planning@leitrimcoco.ie

At a Pre Planning Meeting, the Planner will advise you and take a minute of the meeting which will contain an agreement of both parties understanding of the advice/outcome given and that it is an accurate reflection of the meeting. It will be signed by both parties and a copy will be given to you before you leave the meeting.

Note:

- Please note if the site/land in question is the subject of a public auction, the Planning Authority is precluded from entering into discussions, in accordance with the Development Management Guidelines issued by the then Department of the Environment Heritage & Local Government.
- It would be useful if architectural drawings, sketches or photos of the proposal/lands/site could be included.
- The provision of incomplete or inaccurate information will result in the Pre-Planning meeting being less beneficial.
- Pre-Planning meetings are advisory only.

Please be advised that the advice given by an officer of the Council during the course of these consultations shall not prejudice the performance by the Planning Authority of any other of its functions under the Planning and Development Acts 2000, as amended, or any regulations made under this Act and cannot be relied upon in the formal planning process or in legal proceedings.